



Education and Sport Development

Department of Education and Sport Development
Departement van Onderwys en Sportontwikkeling
Lefapha la Thuto le Tlhabololo ya Metshameko
NORTH WEST PROVINCE

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CHIEF DIRECTORATE: EXAMINATIONS AND ASSESSMENT DIRECTORATE: ASSESSMENT

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ASSESSMENT INSTRUCTION NO 13 of 2017 (AET L 4)

**TO: CHIEF DIRECTORS
DIRECTORS
DISTRICT ASSESSMENT MANAGERS
AET L4 AREA OFFICE SUBJECT SPECIALISTS
AET L4 LECTURERS**

**SUBJECT: ADVERTISEMENT FOR CHIEF MARKERS AND INTERNAL MODERATORS
FOR AET L4 EXAMINATIONS: NOVEMBER 2017 TO JUNE 2019**

**Applications are invited from suitably qualified and experienced candidates for AET L4
Chief Markers and Internal Moderators for the period of November 2017 to June 2019**

1. Requirements

- A relevant REQV 13 qualification, which should include specialization in the Learning Area applied for.
- A minimum of three years teaching experience at AET Level 4.
- Extensive knowledge and understanding of the NQF.
- Experience as:
 - Deputy Marker in large learning areas, or
 - Senior Marker in learning areas where there is no Deputy Marker, or
 - Marker, or
 - AET Level 4 teachers for the small learning areas.
- Preference will be given to centre-based lectures.
- Centre Managers institutions may not apply.
- Experience in the setting and marking of GETC AET L4 examination question papers will be an added advantage.
- Understanding of unit standards and all assessment processes leading to the issuing of a General Education and Training Certificate of PALCs.

2. Duties

- (a) Responsible for the selection of markers
- (b) Marking of examination scripts before attending National Memo Discussion sessions.
- (c) Ensure that guidelines are developed for the effective and efficient marking process
- (d) Participation in memoranda discussions at national level.
- (e) Participation in the Provincial SBA moderation process and SBA trainings.
- (f) Take responsibility in the process for marking of scripts for Learning Area.
- (g) Compiling a comprehensive report for the Province
- (h) Willing to sign and abide with the secrecy declaration.

**3. Each application must be accompanied by all the necessary documents:
(If any of these documents **are not attached** or **not certified** the application will **not be considered**)**

- (a) Certified copy of ID
- (b) Certified copy of SACE registration Certificate
- (c) Certified copy of academic qualifications/academic transcript
- (d) Certified copy of salary advice/proof that you are working in North West AET Centres
- (e) Short testimonial from Centre Managers about the applicant on:
 - standard of papers
 - teaching experience
 - performance in the learning area
 - any other relevant information

4. Please state the Learning Area applied for.

5. There will be no consideration for the following:

- (a) Application form with incomplete details.
- (b) Application forms with necessary documents not attached.
- (c) Late application form.
- (d) Faxed application forms.

6. Application forms must be sent to Provincial Office:

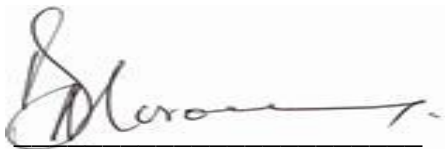
Attention: Ms Kesilwe The Chief Director Examinations and Assessment Private Bag X2044, Mmabatho 2735	OR handed in at Inset Building Albert Lithuli Drive Mmabatho 2735
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7. Remuneration:

As stated in the Personnel Administration Measures (PAM).

8. Closing date: 28 JULY 2017

(Any application received after 28 JULY 2017 at inset Building in Mmabatho, will not be considered)



Mr. R.D Moroeng
Acting Director: Assessment