

**Sub-directorate:
Physical Resources and Facilities
Management**

Chief Quantity Surveyor (Programme Management)

**Salary Grade A: R694 026 per annum
(the Department will award a higher salary notch
based on years of experience post professional
registration) (Ref. K25045/1)**

Mmabatho

Requirements: • A B degree in Quantity Surveying with 6 years' post-qualification experience • Registration with the SACQSP as a Professional Quantity Surveyor • Planning and organising skills • Financial management skills • Computer literacy • A valid driver's licence.

Key performance areas: • Manage the delivery of infrastructure built environment programmes and projects in line with the Provincial Infrastructure Delivery Management System (IDMS) • Prepare the construction procurement strategy and the Infrastructure Programme Management Plan • Prepare and/or approve packages/individual project briefs • Participate in the procurement of professional service providers and contractors • Contribute to the review and acceptance of the Infrastructure Programme Implementation Plan • Monitor the implementation of programmes/projects • Approve project stage reports and designs • Manage the interface between the end-user/community structures and implementing agent(s) • Manage people and budgets.

Chief Town and Regional Planner

**Salary Grade A: R694 026 per annum
(the Department will award a higher salary notch based
on years of experience post professional registration)
(Ref. K25045/2)**

Mmabatho

Requirements: • A B degree in Town and Regional Planning or relevant qualification, with 6 years' post-qualification experience • Registration with SACPLAN as a Professional Town and Regional Planner • Computer literacy • A valid driver's licence.

Key performance areas: • Manage town planning as part of infrastructure planning • Direct town planning analyses to develop and maintain a physical resources planning framework • Direct spatial modelling for infrastructure planning • Review utilisation of facilities from a town planning perspective, undertake cost benefit analyses and give inputs into the preparation of the User Asset Management Plan • Manage people • Undertake research.

GISc Technician

**Salary Grade A: R236 367-R362 334 per annum
(the Department will award a higher salary notch based
on years of experience post professional registration)
(Ref. K25045/3)**

Mmabatho

Requirements: • A National Diploma in GIS or equivalent qualification • Registered as a Professional GIS Technician with PLATO • 3 years' post-qualification experience • Computer literacy • A valid driver's licence.

Key performance areas: • Perform technical GIS activities for infrastructure planning through utilisation of education information systems • Contribute to the design of an appropriate spatial database for infrastructure planning in line with existing education information systems • Use GIS equipment, software, data and products • Provide training to end users • Participate in regular systems audits and implementation of GIS standards • Undertake research.

Civil/Structural Engineer

**Salary Grade A: R549 390-R842 235 per annum
(the Department will award a higher salary notch based
on years of experience post professional registration)
(Ref. K25045/4)**

Mmabatho

Requirements: • A B degree in Engineering (Civil/Structural) • Registered as a Professional Engineer with ECSA (Civil/Structural Engineer) • 3 years' post-qualification experience • Computer literacy • A valid driver's licence.

Key performance areas: • Assist to manage the delivery of infrastructure built environment programmes and projects in line with the Provincial Infrastructure Delivery Management System (IDMS) • Prepare the construction procurement strategy and the Infrastructure Programme Management Plan • Prepare and/or approve packages/individual project briefs • Participate in the procurement of professional service providers and contractors • Contribute to the review and acceptance of the Infrastructure Programme Implementation Plan • Monitor the implementation of programmes/projects • Approve project stage reports and designs • Manage the interface between the end-user/community structures and implementing agent(s).

Electrical Engineer

**Salary Grade A: R549 390-R842 235 per annum
(the Department will award a higher salary notch based
on years of experience post professional registration)
(Ref. K25045/5)**

Mmabatho

Requirements: • A degree in Engineering (Electrical) • Registered as a Professional Engineer with ECSA (Electrical Engineer) • 3 years' post-qualification experience • Computer literacy • A valid driver's licence.

Key performance areas: • Assist to manage the delivery of the infrastructure built environment programmes and projects in line with the Provincial Infrastructure Delivery Management System (IDMS) • Prepare the construction procurement strategy and the Infrastructure Programme Management Plan • Prepare and/or approve packages/individual project briefs • Participate in the procurement of professional service providers and contractors • Contribute to the review and acceptance of the Infrastructure Programme Implementation Plan • Monitor the implementation of programmes/projects • Approve project stage reports and designs • Manage the interface between the end-user/community structures and implementing agent(s).

Architect

**Salary Grade A: R473 397-R725 733 per annum
(the Department will award a higher salary notch based
on years of experience post professional registration)
(Ref. K25045/6)**

Mmabatho

Requirements: • A degree in Architecture • Registration with the SACAP as a Professional Architect • 3 years' post-qualification experience • Computer literacy • A valid driver's licence.

Key performance areas: • Assist in managing the delivery of infrastructure built environment programmes and projects in line with the Provincial Infrastructure Delivery Management System (IDMS) • Prepare the construction procurement strategy and the Infrastructure Programme Management Plan • Prepare and/or approve packages/individual project briefs • Participate in the procurement of professional service providers and contractors • Contribute to the review and acceptance of the Infrastructure Programme Implementation Plan • Monitor the implementation of programmes/projects • Approve project stage reports and designs • Manage the interface between the end-user/community structures and Implementing Agent(s).

Architect

**Salary Grade A: R473 397-R725 733 per annum
(the Department will award a higher salary notch based
on years of experience post professional registration)
(Ref. K25045/7)**

Mmabatho

Requirements: • A degree in Architecture • Registration with the SACAP as a Professional Architect • 3 years' post-qualification experience • Computer literacy • A valid driver's licence.

Key performance areas: • Customise architectural functional and technical norms and standards for all schools • Determine architectural policies, strategies, plans, procedures and criteria for all infrastructure projects and programmes • Undertake master planning and prepare project briefs, business cases, accommodation schedules and operational narratives • Give inputs into the User Asset Management Plans and Project Lists • Undertake research.

Quantity Surveyors (4 Posts)

**Salary Grade A: R473 397-R725 733 per annum
(the Department will award a higher salary notch based
on years of experience post professional registration)
(Ref. K25045/8)**

Mmabatho

Requirements: • A B degree in Quantity Surveying • Registered as a Professional Quantity Surveyor with SACQSP • 3 years' post-qualification experience • Computer literacy • A valid driver's licence.

Key performance areas: • Assist to manage the delivery of the infrastructure built environment programmes and projects in line with the Provincial Infrastructure Delivery Management System (IDMS) • Prepare the construction procurement strategy and the Infrastructure Programme Management Plan • Prepare and/or approve packages/individual project briefs • Participate in the procurement of professional service providers and contractors • Contribute to the review and acceptance of the Infrastructure Programme Implementation Plan • Monitor the implementation of programmes/projects • Approve project stage reports and designs • Manage the interface between the end-user/community structures and implementing agent(s).

These posts have been funded by DORA.

Enquiries: Mr DN Sefanyetso, tel. (018) 389-8063/72

General Instructions

In terms of the Departmental Equity Plan, females and persons with disabilities will receive preference. The Department is an equal opportunity, affirmative action employer. It is our intention to promote gender and disability in the Department through the filling of the posts. Candidates whose transfer/promotion/appointment will promote the above will receive preference. A clear indication in this regard will facilitate the processing of applications.

Correctly completed and signed applications must be submitted on the Z83 Form, obtainable from any Public Service Department, and be accompanied by certified copies of formal qualifications, ID, driver's licence and comprehensive Curriculum Vitae (which must include a minimum of 3 referees).

Applications should be forwarded to the Superintendent-General, Department of Education and Sport Development, Private Bag X2044, Mmabatho 2735, for attention: Ms Boitumelo Seakamela, Chief Directorate: HRM&D Building (Old Taletso Hostels), Office Number 751, First Floor, tel. (018) 388-2088.

Applications with incorrect information and/or those received after the closing date indicated below will, as a rule, not be accepted. Due to the large number of applications we envisage to receive, applications will not be acknowledged. You may, however, contact the relevant enquiries person to confirm if your application has been received. If you do not receive any response from us within 90 days of the closing date, please accept that your application was unsuccessful. The Department reserves the right not to make an appointment to an advertised post.

Closing date: 17 July 2015 (posted applications must have reached the Department by 16:30 on this date, otherwise they will not be considered).

